

UC San Diego Music Department
INTERNAL PETITION REQUEST FORM

This form is used to request course substitutions, waivers, and exceptions to Music Department curriculum due to special circumstances. Requests are reviewed on a case-by-case basis. Please complete and sign Section I.

Your faculty advisor will need to complete and sign Section II, and the form will go to the department chair for final approval. This petition is not approved until signed by the department chair. A copy of the approved petition will go into your academic file.

For students completing MA requirements, a General Petition will need to be filed for approval by the Graduate Division. Please talk to the graduate coordinator for more details.

Section I: Student Request

Student Name _____ Student PID: _____

Degree Program _____ Area _____ Applicable Quarter of Request: _____

Course Substitution/Exception: _____
(i.e. "Use SOCI 282 for Depth Units")

Request Description & Justification:

student

date signed

Section II: Faculty Comments/Approval

advisor

date signed

Section III: Dept Chair Comments/Approval

dept chair

date signed