# UCSD Department of Music
## Welcome Week Schedule Fall 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Time/Event</th>
<th>Contact/Location</th>
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<tbody>
<tr>
<td><strong>Upon Arrival</strong></td>
<td><strong>Open 9:00 - 4:00</strong> <em>NEW</em> International Grad Students: Check-In Required Upon Arrival</td>
<td><strong>International Center</strong></td>
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<td></td>
<td><strong>8:30-12; 1-3:30:</strong> New Hire appointment with Dimple (sign up for a time in advance via email)</td>
<td><strong>Bhatt - CPMC 197</strong></td>
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</table>
| **Wednesday, Sept. 11** | **NEW Grad Students**  
9:00 Graduate Division: New Grad Students Orientation  
5:00 Graduate Student Association - Incoming Student Social | **Price Center W. Ballroom**   |
|            | **NEW International Grad Students Orientation**  
8:00 OR 1:00 International Center: New International Grad Student Orientation | **Price Center Plaza**         |
| **Thursday, Sept. 19** | **NEW Grad Students MANDATORY**  
10:00-11:00 Graduate Student Welcome Meeting (continental breakfast provided)  
11:00-12:00 Tax information/Student ASE info sessions  
12:00-1:00 Lunch Break (lunch not provided)  
1:00 - 2:00 University Promotion Photo Shoot (*first year Grads*)  
2:00-3:30 Music Dept Facilities Tour (*TOUR STARTS PROMPTLY!* | **Borgo/Jackson/Bhatt - CPMC 231**  
**Rodriguez/Sarrachino - CPMC 231**  
**Flores - Concert Hall**  
**Bociek - Courtyard** |
| **Friday, Sept. 20** | **Fall 2019 Registration Deadline - $100 late fee after this date**  
Fall 2019 Health Insurance Waiver Deadline - enrolled in UCSD SHIP after this date | **Faculty Offices (*Prof Borgo will be in CPMC 190; Prof Steiger in 231)*** |
|            | **12:00-2:00 NEW Grad Students Academic Advising (SIGN UP!**  
Composition: Rand Steiger  
Performance: Phil Larson  
Computer Music: Tamara Smyth  
Integrative Studies: David Borgo | **Composition:**  
*Rand Steiger*  
**Performance:**  
*Phil Larson*  
**Computer Music:**  
*Tamara Smyth*  
**Integrative Studies:**  
*David Borgo*  
**Faculty Offices:**  
*Prof Borgo will be in CPMC 190; Prof Steiger in 231* |
| **Monday, Sept. 23** | **Fall 2019 Quarter Begins**  
11:00-11:30 Faculty Meeting  
11:30-1:00 ALL Faculty, Lecturers, Staff, Graduate Students:  
Introductions, meeting, and lunch *MANDATORY*  
1:00-4:00 UG Auditions  
1:00 ALL Graduate Students: Facilities, Concert Planning & Requests for Department Resources *MANDATORY*  
5:00-7:00 ALL Integrative Studies Students: IS Gathering | **Borgo - CPMC 231**  
**Borgo - CPMC 136**  
**Bociek, Production, Higgins, Cuevas - 136**  
**Bella Vista Social Club** |
| **Tuesday, Sept. 24** | **REQUIRED for all NEW Graduate Students:**  
11:00-11:30 ALL TA and Associate-In MANDATORY  
11:30-1:30 NEW Grad Students Advisory Exam - Keyboard (*SIGN-UP*  
11:30-1:30 NEW Grad Students Advisory Exam - Sight Singing (*SIGN-UP)*  
1:30 NEW Grad Students Advisory Exam - Dictation  
2:30-3:30 NEW Grad Students Advisory Exam - History & Literature  
3:30-5:30 NEW Grads: Graduate Student Audition (*SIGN-UP*)  
**REQUIRED:** NEW Grad Performance Students  
**Encouraged:** Non-Performance grad students wishing to participate in the performance life of the Dept.  
6:00-8:00 Performance Students ONLY: Area get together | **Hankins - CPMC 367**  
**Karins - CPMC 265**  
**Burr - CPMC 265**  
**Larson - CPMC 265**  
**Hankins - CPMC 265**  
**Faculty - Recital Hall, 127 Bella Vista Social Club** |
Wednesday, Sept. 25

8:30-8:45 NEW Academic Student Employee Orientation
MANDATORY
8:45-9:15 UAW (union) Presentation  MANDATORY
9:30-12:00 NEW TA Campus-Wide Training  MANDATORY
1:00-2:00 ALL Graduate Students (grad only): Discuss GSA representation, grad forum, spring festival planning, Warren space
2:00-3:00 ALL Associate-Ins: Meeting  MANDATORY
2:00-3:00 ALL GSR Meeting (production, recording, dubbing, ICAM)  MANDATORY
3:00-4:00 ALL TAs: meet with FALL instructors - Faculty & TAs  MANDATORY

Price Center W. Theater

Thursday, Sept. 26

Fall 2019- First Day of Classes
11:00-2:00 p.m. Celebrate the Arts Festival
Sun God Lawn

Monday, Sept. 30

11:00-12:00 UG Dept. Seminar (MUS 143)
Introductions Meeting - ALL UGs, Faculty, Staff
Borgo - CPMC 127

Friday, Oct. 11

Fall 2019-Deadline to add/drop or change via WebReg

Oct. TBA:  TBA First Time TAs Campus Orientation (MAKE-UP)  TBA

Staff/Faculty Directory

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>E-mail</th>
<th>Phone</th>
<th>Location</th>
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<tbody>
<tr>
<td>First-year Advisors:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Composition</td>
<td>Rand Steiger</td>
<td><a href="mailto:rand@ucsd.edu">rand@ucsd.edu</a></td>
<td>858-534-3675</td>
<td>CPMC 336</td>
</tr>
<tr>
<td>Computer Music</td>
<td>Tamara Smyth</td>
<td><a href="mailto:tamaras@ucsd.edu">tamaras@ucsd.edu</a></td>
<td>858-534-6459</td>
<td>CPMC 233</td>
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<tr>
<td>Integrative Studies</td>
<td>David Borgo</td>
<td><a href="mailto:dborgo@ucsd.edu">dborgo@ucsd.edu</a></td>
<td>858-822-4957</td>
<td>CPMC 190</td>
</tr>
<tr>
<td>Performance</td>
<td>Phil Larson</td>
<td><a href="mailto:plarson@ucsd.edu">plarson@ucsd.edu</a></td>
<td>858-534-6650</td>
<td>CPMC 334</td>
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<tr>
<td>TA Faculty Advisor:</td>
<td>Sarah Hankins</td>
<td><a href="mailto:shankins@ucsd.edu">shankins@ucsd.edu</a></td>
<td>858-822-0092</td>
<td>CPMC 249</td>
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<tr>
<td>Graduate Advisor:</td>
<td>Dimple Bhatt</td>
<td><a href="mailto:mus-grad@cloud.ucsd.edu">mus-grad@cloud.ucsd.edu</a></td>
<td>858-534-3279</td>
<td>CPMC 197</td>
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<td>Undergrad Advisor:</td>
<td>Melanie Ronten</td>
<td><a href="mailto:mus-ug@cloud.ucsd.edu">mus-ug@cloud.ucsd.edu</a></td>
<td>858-534-8226</td>
<td>CPMC 195</td>
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<tr>
<td>Chief Admin Officer:</td>
<td>Barbara Jackson</td>
<td><a href="mailto:b1jackson@cloud.ucsd.edu">b1jackson@cloud.ucsd.edu</a></td>
<td>858-534-3231</td>
<td>CPMC 188</td>
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<td>Human Resources:</td>
<td>Vilay Luangraj</td>
<td><a href="mailto:vluangraj@cloud.ucsd.edu">vluangraj@cloud.ucsd.edu</a></td>
<td>858-534-5404</td>
<td>CPMC 189</td>
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<tr>
<td>Production Manager:</td>
<td>Jessica Flores</td>
<td><a href="mailto:j3flores@cloud.ucsd.edu">j3flores@cloud.ucsd.edu</a></td>
<td>858-822-3725</td>
<td>CPMC 185</td>
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<td>Facilities Manager:</td>
<td>Neal Bociek</td>
<td><a href="mailto:mus-facilities@cloud.ucsd.edu">mus-facilities@cloud.ucsd.edu</a></td>
<td>858-534-2769</td>
<td>CPMC 177</td>
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<tr>
<td>Financial Manager:</td>
<td>Linda Higgins</td>
<td><a href="mailto:lhiggins@cloud.ucsd.edu">lhiggins@cloud.ucsd.edu</a></td>
<td>858-534-3273</td>
<td>CPMC 193</td>
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<td>Payroll Specialist:</td>
<td>Elizabeth Cuevas</td>
<td><a href="mailto:ecuevas@cloud.ucsd.edu">ecuevas@cloud.ucsd.edu</a></td>
<td>858-534-2691</td>
<td>CPMC 191</td>
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<td>IT Manager:</td>
<td>Trevor Henthorn</td>
<td><a href="mailto:trevor@cloud.ucsd.edu">trevor@cloud.ucsd.edu</a></td>
<td>858-822-1034</td>
<td>CPMC 181</td>
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EMPLOYMENT: All student TAs, Readers, GSRs, Associate-ins, and part-time employees must check-in with Dimple Bhatt to sign/verify UCSD Employment papers BEFORE September 23.

*For asterisked (8) events: SIGN-UP sheets will be posted on the GRAD bulletin board in CPMC 159.